

Staffing Committee

Agenda

Date: Thursday 13th June 2013
Time: 9.00 am
Venue: Cabinet Meeting Room - Westfields, Middlewich Road
Sandbach, CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with Procedure Rules Nos.11 and 35 a total period of 10 minutes is allocated for members of the public to address the Committee on any matter relevant to the work of the Committee.

Individual members of the public may speak for up to 5 minutes but the Chairman will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given. It is not required to give notice of the intention to make use of public speaking provision, however, as a matter of courtesy, a period of 24 hours notice is encouraged.

4. **Minutes of Previous meeting** (Pages 1 - 2)

To approve the minutes of the meeting held on 24 May 2013

5. **Exclusion of the Press and Public**

The reports relating to the remaining items on the agenda have been withheld from public circulation and deposit pursuant to Section 100(B)(2) of the Local Government Act 1972 on the grounds that the matters may be determined with the press and public excluded.

The Committee may decide that the press and public be excluded from the meeting during consideration of the following items pursuant to Section 100(A)4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART 2 - MATTERS TO BE CONSIDERED WITHOUT THE PUBLIC AND PRESS PRESENT

6. **Appointment of Chief Operating Officer**

To interview the shortlisted candidates for the position of Chief Operating Officer

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Staffing Committee**
held on Friday, 24th May, 2013 at Committee Suite 1,2 & 3, Westfields,
Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor R Domleo (Chairman)
Councillor H Murray (Vice-Chairman)

Councillors J Jackson, M Jones, D Marren, B Murphy and D Newton

Officer

Kim Ryley, Interim Chief Executive
Paul Bradshaw, Head of Organisational Development
Suzanne Antrobus, Legal Services
Rachel Graves, Democratic Services

1 DECLARATIONS OF INTEREST

There were no declarations of interest.

2 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present.

3 MINUTES OF PREVIOUS MEETING**RESOLVED:**

That the minutes of the meetings held on 28 March 2013, 4 April 2013 and 19 April 2013 be approved as a correct record.

4 TERMS OF REFERENCE OF THE STAFFING COMMITTEE

Consideration was given to the Staffing Committee's Terms of Reference and it was agreed that a report should be brought to the Committee outlining the Members' thoughts about the present terms of reference and also detailing the requirements under legislation the Council was required to have in place.

RESOLVED:

That a report on revised Terms of Reference be brought to the Committee.

5 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED:

That the public and press be excluded from the meeting during consideration of the following item, pursuant to Section 100(A)4 of the Local Government Act 1972 as amended on the grounds that it involved the likely discussion of exempt information as defined in Paragraphs 1 and 2 of Part 1 of the Schedule 12A of the Local Government Act 1972 and the public interest would not be served in the publishing the information.

6 APPOINTMENT OF CHIEF OPERATING OFFICER

The Committee considered the applications received for the position of Chief Operating Officer and were asked to select which applicants should go forward to the next stage of the selection process.

RESOLVED:

That five candidates be shortlisted for the assessment and final interview process.

The meeting commenced at 3.05 pm and concluded at 4.10 pm

Councillor R Domleo (Chairman)